

# STEP-UP mentoring scheme agreement

The purpose of this agreement is to assist you in recording your goals, and the parameters within which the mentoring partnership will operate. This agreement operates in connection with the scheme's code of conduct.

STEP-UP recommends that you complete this form in your first meeting, and return to it after 3 months to check that you are meeting your goals.

<b>Mentor</b>	
<b>Mentee</b>	
<b>Location of meetings</b>	
<b>Frequency of meetings</b>	
<b>Length of meetings</b>	
<b>Number of meetings</b>	
<b>Who will schedule the meetings</b>	

<b>Areas of focus</b>	
<b>Goals</b>	<div>1</div> <div>2</div> <div>3</div>
<b>Resources required</b>	
<b>Other considerations</b>	

## Confidentiality

All discussions will remain confidential, unless an issue arises which may result in the safety/wellbeing of the mentee and/or the employing institutions being compromised or harmed.

Mentor signature	
Date	
Mentee signature	
Date	